



Spanish <> English Dictionary

User's Guide BOOKMAN® III

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Key Guide

Touch Keys

CONJ Conjugates a word.

LANG Toggles the entry language

between Spanish and English.

DICT Goes to the dictionary.

LEARN Goes to the Exercises menu (for

learning exercises).

GAME Goes to the Games menu.

CLOCK Goes to the Clock.

DATA Goes to the Databank menu.

CALC Goes to the Calculator.

CONV Goes to the Converter.

CURR Goes to the Converter.

CURR Goes to the Currency Converter.

Combination Keys*

+ At a dictionary entry, pages up or or or down.

At a dictionary entry, displays the next or previous entry.

Transfers a word between books.

Types a hyphen.

+ N Types an Ñ.

►N + M Types an @.

+? Types an apostrophe.

Types a slash.

Goes to the traveller's phrases menu. If a word is in the Word Entry screen or is highlighted, finds any phrases containing that word

At the Word Entry screen, types an asterisk to stand for a series of letters in a word. In games, gives a hint.

Function Keys



Turns the product on or off.



Displays a help message. When at an inflection screen, displays Grammar Guide section about the inflection you were viewing.



In the dictionary, goes to the Word Entry screen. Clears the calculator. In the converter, goes to its main menu.



Backs up, erases a letter, or turns off the highlight at an entry.



Enters a word, selects an item, or begins a highlight in an entry.



Goes to the Organizer: clock, databank, calculator, converter and currency converter.



Displays the main menus for the dictionary.



At the Word Entry screen, types a ? to stand for a letter in a word. At a menu, displays a menu item. At a dictionary entry, displays the headword. In games, reveals the word and forfeits the game.



Shifts to type capital letters and punctuation marks.



Shifts to allow prev, next, pg up, pg dn and to type a hypen (-) or ñ.



Exits the book you were reading.





Move in the indicated direction.

At menus and dictionary entries, pages down. At the Word Entry screen, types a space.

Installing Batteries

Your product is powered by two CR-2032 lithium, 3-volt batteries. Follow these easy instructions to install or replace them.

- 1. Turn your product over.
- 2. Lift the battery cover on the back of your product by pushing up on the catch.
- 3. Install the batteries with the positive side facing up.
- 4. Replace the battery cover.

Warning: If the batteries wear-out completely, or if you take more than approximately a minute while changing the batteries, any information that was entered in the built-in book or book card except My Word List will be erased. You should always keep written copies of your important information.

√ Help is Always at Hand

You can view a help message at any screen by pressing **HELP**. Press \odot or \odot to read. To exit help, press **BACK**.

Changing the Language

Message Language

When you turn on this product for the first time, choose the message language. Press ${\bf A}$ for English or press ${\bf B}$ for Spanish.

The message language is the language of prompts, help, and other messages. You can change the message language after your initial decision.

Entry Language

The entry language is the language in which you enter words at the Word Entry screen. This determines which dictionary you will use, Spanish or English.

- 1. Press MENU.
- 2. Use the direction keys to highlight spanish-to-English dictionary.

Select the icon menu to go to the English-to-Spanish dictionary. Or you can touch **LANG** at the Word Entry screen to switch between Spanish and English.

Installing Book Cards

- 1. Turn your product off and turn your product over.
- 2. Align the tabs on the book card with the notches in the slot.
- 3. Press the book card down until it snaps into place.

Warning: Never install or remove a book card while your product is on. Any information that was entered in the built-in book or book card will be erased.

Selecting a Book

Once a book card is installed in the product, you can select which book you want to use.

- 1. Turn your product on.
- Press CARD. Icons appear for each available book.
- 3. Press or o to highlight your selection.
- 4. Press ENTER to select it.
- 5. Press CARD to return to the card menu.

Using the Main Menu

When you press **MENU**, you will see ten icons. Use these to quickly take you to different parts of your Spanish Professor. Use the arrow keys to highlight the icon you want and press **ENTER**.

Understanding the Menu

ı.

GIVE GAVE GIVEN

LENG.

Goes to the English-to-Spanish dictionary.

Goes to the Spanish-to-English dictionary.

Goes to the Exercises menu (learning exercises).

Goes to the Games menu.

Goes to the English conjugation prompt.

Goes to the Spanish conjugation prompt.

Goes to the English traveller's phrases menu.

Goes to the Spanish traveller's phrases menu.

Goes to My Word List.

Goes to the Tools menu.

Viewing a demonstration or tutorial

- Press MENU.
- 2. Use the arrow keys to highlight and press **ENTER**.

To go to the main menu, press **MENU**.

When a book card is installed in your product, select *View Demo* from the Setup menu to see the demonstration for that card.

√ Follow the Arrows

The flashing arrows on the right of the screen show which arrow keys you can press to move around menus or view more text.

Changing the Settings

When using this dictionary, you can adjust the screen contrast, the shutoff time, the type size, and the message language. The shutoff time is how long your product stays on if you forget to turn it off.

- 1. Press **MENU** in the dictionary, databank, calculator, or converter.
- 2. Use the arrow keys to highlight and press **ENTER**.
- 3. Settings will be highlighted. Press ENTER to select it.
- 4. Press ⊙ or ⊙ to move ▶, to Learn a Word, Contrast, Shutoff, Type Size, or Mensajes (Message language).
- 5. Press ① or ② to change the setting. Your changes are automatically saved.
- Press ENTER when done.
 Press CLEAR to return to the Word Entry screen.

√ Learn a New Word

Your dictionary comes with a *Learn a Word* feature to help you increase your Spanish or English vocabulary. Each time you turn your dictionary on, you can see a random headword.

Translating Words

Your Spanish Professor is fully bilingual. Try translating a Spanish word.

- 1. Touch **LANG** to change the entry language from English to Spanish, if needed.
- 2. Type a word (e.g., estudiar).

To erase a letter, press **BACK**.

Note: You do not need to type accents. To type accents, type the letter (e.g., E) and press ⊙ repeatedly until the accent you want appears (e.g., É). If you want to type an ñ, then hold FN and press n. To type a capital, hold CAP and press a letter key. To type a number, hold FN and press Q-P. To type a hyphen, hold FN and press J.

3. Press ENTER to view the English translation.

Press **SPACE** or \odot to scroll.

- 4. Hold **FN** and press \bigcirc or \bigcirc to view the next or previous definition.
- 5. Press CLEAR when done.

To translate English words into Spanish, change the entry language from Spanish to English.

√ Understanding Definitions

Dictionary entries consist of headwords, parts of speech, the translation, and/or definitions. Other forms of the word may follow the headword. After the translation or definition, you may see a list of usage examples.

- 1. Type saber.
- 2. Press ENTER.

√ Explanation of Genders

Spanish nouns are different than English nouns in that they must either be masculine or feminine. Each definition of a noun indicates which gender it is with m or f.

$\sqrt{\text{Misspelling Words}}$

If you enter a misspelled word, a list of corrections appears. Highlight the word you want and then press **ENTER** to see its dictionary entry.

√ Choosing Multiple Forms

Some words in this dictionary have more than one form (e.g. sí, si). When the word you are looking up has multiple forms, the different forms appear in a list.

Simply highlight the form you want and press **ENTER** to see its dictionary entry. For example, enter *si* at the Word Entry screen.

Highlight the form you want and press **ENTER** to see its dictionary entry. To go back to the Multiple Forms list, press **BACK**.

Using Learning Exercises

Using learning exercises, you can test your spelling, improve your vocabulary, browse the TOEFL® Test Word List, and get grammar guidance.

Using The Grammar Guide

Your Spanish Professor includes a helpful grammar guide that describes parts of speech. You can view it by selecting from the main menu or by touching **LEARN**.

From the Exercises Menu

- Press MENU.
 - 2. Highlight and then press ENTER. Or you can touch LEARN.
 - 3. Press 🖸 to highlight Grammar Guide and then press **ENTER**.
 - 4. Press 🖸 to highlight the topic you want to study and then press **ENTER**.
 - 5. Press **SPACE** or \bigcirc to read.
 - 6. Press $\mathbf{FN} + \mathbf{\Theta}$ or $\mathbf{\Theta}$ to view the next or previous topic.

From an Inflection Screen

- 1. Press **MENU**, highlight with or beau, and then press **ENTER**.
- 2. Type a word to conjugate, and then touch **CONJ**.
- 3. Press **FN** + ① or ① repeatedly to find the tense you want to read about in the Grammar Guide.
- Press HELP.
 Information about the tense will be displayed along with usage examples.
- Press BACK to return to the inflection screen or press CLEAR to return to the Word Entry screen.

Highlighting Words

Another way to look up words is by highlighting them in dictionary entries or word lists. You can then find their definitions, phrases, or add them to My Word List.

1. At any text, press **ENTER** to start the highlight.

To turn the highlight off, press BACK.

2. Use the arrow keys to move the highlight to the word you want.

To ... Press or Touch ...

define the word
find a phrase
add word to My Word List

Press or Touch ...
ENTER
FN + ?*
LEARN

3. Press CLEAR when done.

Advanced Verb Conjugations

Conjugations show inflections, or changes in a word's gender, tense, etc. This dictionary includes extensive inflections of nouns, verb, modifiers, and other words.

From the Icon Menu

- 1. For example, press **MENU**, use the arrow keys to highlight Conjugation) and then press **ENTER**.

 To choose English conjugation, highlight You can also touch **CONJ** and then **LANG** to choose the language.
- 2. Type a word (e.g., leer).
- 3. Touch CONJ.

If needed, highlight the part of speech or translation you want and press **ENTER**. These are the principal forms of the Spanish verb "leer". The English translations are below each Spanish inflection.

- 5. Touch **CONJ** or hold **FN** and press or repeatedly to view more inflections. If the word is a noun, an adjective, or another modifier, then there won't be any other inflections.
- 6. Press CLEAR when done.

From a Dictionary Entry

Some words have different parts of speech or multiple translations. You can easily find which part of speech or specific translation you will need to conjugate by first looking up the word and then touching **CONJ**. Follow this example.

- Press MENU, use the arrow keys to highlight Land, and then press ENTER.
 To choose English, press Land, You can also touch CONJ and then LANG to choose the language.
- 2. Type a word (e.g., conocer).
- 3. Press ENTER to look it up.

Read the definition to find the verb you want (e.g., to meet).

- Touch CONJ to conjugate the headword, conocer.
 Highlight the translation you want (e.g., meet) and press ENTER.
 These are the principal forms of the Spanish verb "conocer". The English translations are below each Spanish inflection.
- Press SPACE or to scroll.
 Press ?* to display the root word.
- 6. Touch **CONJ** or hold **FN** and press or repeatedly to view more inflections. If the word is a noun, an adjective, or another modifier, then there won't be any other inflections.
- 7. Press **CLEAR** when done.

√ Accenting Letters

You can look up accented words without typing accents. If there are no Multiple Forms, the Spanish Professor will take you directly to the word. If there are Multiple Forms, you will have to choose the correct word from a Multiple Forms list. See "Choosing Multiple Forms" for more information.

Remember, if you want to enter an accent yourself, type the letter and press \odot until the appropriate accent appears. You can also hold **FN** and press **n** to get an \tilde{n} .

√ Getting Grammar Guidance

When viewing inflections, you can press ${\bf HELP}$ to go directly to the Grammar Guide and view detailed descriptions of how to use the inflections you were viewing along with usage examples.

√ Viewing English Inflections

If you are unfamiliar with inflections, it may be helpful to look at some inflected forms of English verbs. Switch the entry language back to English, type *write*, and touch **CONJ** to see the different forms of the English verb "to write".

This will give you a good idea of each inflection form.

√ Verb Conjugations

The Spanish Professor conjugates verbs into the following forms: present, imperfect, preterite, future, conditional, present subjunctive, imperfect subjunctive, imperfect subjunctive 2, present perfect, pluperfect, preterite anterior, future perfect, conditional perfect, present perfect subjunctive, pluperfect subjunctive, pluperfect subjunctive 2, imperative, present progressive, and past progressive.

Finding Letters in Words

If you are uncertain about how to spell a word, type a question mark (?) in place of each unknown letter. To find prefixes, suffixes, and other parts of words, type an asterisk (*) in a word. Each asterisk stands for a series of letters. **Note:** If you type an asterisk at the beginning of a word, it may take a little while to find the matching words.

- 1. Touch LANG to switch to the Spanish Word Entry screen, if needed.
- Type a word with ?s and *s.To type an asterisk, hold down CAP and press ?*.
- 3. Press ENTER.
- 4. Press 🕒 to move the highlight to the word you want and press **ENTER** to view its definition.
- 5. Press CLEAR when done.

Translating Traveller's Phrases

There are two ways in which you can translate several helpful phrases in categories ranging from *Emergencies* to *Business Communication* to *Time & Dates*. Note that the English phrase always appears before the Spanish phrase.

Browsing Through Phrases

- 1. Press MENU.
- 2. Use the arrow keys to highlight and then press **ENTER** to view the English phrases.

Press to view the Spanish phrases.

You can also hold and press to go straight to the Phrases menu in the same language as the lookup language.

- 3. Press \odot or \odot to highlight the category you want and press **ENTER**.
 - Press \odot or \odot to highlight a subcategory, if needed, and press **ENTER**.
- 4. Press ⊙ or ⊙ to highlight the phrase you want to translate and then press **ENTER**.

Searching for a Specific Phrase

- 1. Press CLEAR and then touch LANG to select the look-up language, if needed.
- 2. Type a keyword for which you'd like to find a phrase (e.g., ticket).
- 3. Hold **FN** and press **?***.
- 4. If more than one phrase is found, press **SPACE** or **⊙** to scroll.

Using My Word List

You can save up to 40 words total, in both English and Spanish, in My Word List for personal study or review. My Word List is saved between sessions unless your product is reset.

Viewing My Word List

Press MENU.

- 2. Highlight and then press ENTER. Or you can touch LEARN.
- 3. Touch **LANG** to switch from the English to the Spanish List, if needed.
 English list: Empty (or Spanish list: Empty) will be displayed if either is empty.

English List (or Spanish List) will be highlighted. Press **ENTER** to view the list. This is a user list of one word.

This is a user list of one word 5. Highlight a word on the list.

6. Press ENTER to view its definition(s) or touch CONJ to view its inflections.

Adding Words from the Exercises Menu

- 1. From My Word List, press \odot or \odot to highlight *Add a word* and press **ENTER**.
- 2. Type a word.
- 3. Press ENTER to add the word.
- 4. Press CLEAR when done.

Adding Words from the Word Entry Screen

You can also add words to My Word List directly from the Word Entry screen.

- 1. Press MENU.
- Touch LANG to choose the language of the word you want to add (e.g., Spanish).
 English words will be added to the English List; Spanish words will be added to the Spanish List.
- 3. Type the word you want to add to your word list (e.g., *elegante*).

- Touch LEARN.
 Your selection is included in the menu item.
- 5. Press **ENTER** to add the word.
- 6. Press CLEAR to return to the Word Entry screen.

√ Adding Highlighted Words

You can also add words to My Word List from definitions and correction lists. First highlight a word and then touch **LEARN**. Add "your word" will be highlighted. Press **ENTER** to add the word.

Removing a Word from My Word List

- From My Word List, select Delete a Word and then highlight the word you want to delete.
- 2. Press ENTER to delete that word.

Erasing My Word List

- 1. From My Word List, select Erase the List.
- 2. Press Y to erase the list or press N to cancel.

Note: When you erase one list, the other list is not erased.

Playing The Games

You have seven fun games to choose from.

Changing Game Settings

Before you play, you can choose the source of the words, the skill level, the language, and whether or not graphics will be used.

- 1. Press **MENU**, highlight and press **ENTER**.
- 2. Hold down **CAP** and press **O** to highlight *Game Settings* and press **ENTER**.
- Use ⊙ or ⊙ to move ► to Words or Skill.
 Words chooses the source of the words: All of them, the TOEFL® Test List, My Word List, or Enter your own.
 Skill determines how easy or difficult a game is.
- 4. Use ① or ② to change the setting(s) you want.
- 5. Press ENTER when done.

Selecting a Game

In the Games list, use \odot or \odot to move the highlight to the game of your choice and press **ENTER**.

Getting Help in the Games

During any game you can read instructions by pressing **HELP**.

You can get a hint by holding **CAP** and pressing **?*** or reveal the game word by pressing **?***. **Note:** If you reveal the game word, you lose the round.

Using the Clock

The clock displays the current time and date. You can save two times: Home time and World time.

- 1. Press and touch CLOCK.
 - Touch **CLOCK** to toggle between Home time and World time.
- 2. Press **ENTER** to set the time and date.
- 3. Use ② and ③ to scroll through the options in the highlighted field.
- 4. Use () and () to move to another field.
- 5. Press ENTER when done.
 - Press **CLEAR** to exit without saving the settings.
- 6. Set the World time the same way you set the Home time.

Using the Databank

Adding Entries

You can store as many as 100 names and telephone numbers and addresses in the databank. The total number of names you can add depends on the size of each entry.

- 1. Press and touch DATA.
- 2. Highlight Add an Entry and then press ENTER.
- 3. Type a name and press **ENTER**.

- 4. Type a phone number and press **ENTER**.
 - **Note**: **Q-P** will type numbers **0-9** automatically. To type a letter from this row, hold **FN** and press the letter key. To type a hyphen, hold **FN** and press **J**.
- Type a postal address or e-mail address and press ENTER.To type an @, hold FN and press M.

Viewing or Editing Entries

- 1. Press and touch DATA.
- 2. Highlight *View: XX entries (XX% free)* and then press **ENTER**.
- 3. To edit an entry, highlight it and press **ENTER**.

 Type your changes. Use () to move the cursor; use **BACK** to delete.
- 4. Press ENTER to move to the number field.

Press ENTER twice to move to the address field.

Press ENTER again to save your changes or hold down FN and press BACK to cancel your changes.

Deleting Entries

- 1. Press and touch **DATA**.
- 2. Highlight Delete an Entry and then press ENTER.
- 3. Highlight the entry you want to delete and press ENTER.
- 4. To delete all databank entries, highlight *Erase the List* in the Databank Menu and then press **ENTER**.

Press Y to erase all databank entries or N to cancel the deletion.

Using a Password

You can use a password to prevent unauthorized access to the databank. **Warning!** Always write the password in a safe, separate location. If you lose or forget the password, you will be able to use the databank again only by removing the batteries from your BOOKMAN, which will permanently erase all the information stored in the databank.

- 1. Press and touch **DATA**.
- 2. Highlight Set password and then press ENTER.
- 3. Type a password of up to eight characters and press **ENTER**.
 - Use ① to move the cursor; use **BACK** to delete.
- 4. Press C to confirm or CLEAR to cancel the password.

The password you set will be requested the first time that the databank is used during a session.

5. To change the password, repeat Steps 1-5.

To remove a password, press **ENTER** at the blank password screen.

Using the Calculator

- 1. Press and touch CALC.
- 2. Type a number.

Note: Q-P will type numbers 0-9 automatically. You can type up to 10 digits. To type a decimal, press G (.). To change the sign of a number, press Z (+/-).

- 3. Press a math function key.
- 4. Type another number.
- 5. Press ENTER.

To repeat the calculation, press **ENTER** again.

To Calculate	Press
reciprocals	FN + A
squares	FN + D
percentages	FN + F
square roots	FN + S
negative numbers	FN + Z

6. Press **CLEAR** to clear the current calculations.

Using the Calculator Memory

1. In the Calculator, make a calculation or type a number.

- To add the number on the screen to the number stored in memory, press X (M+). To subtract the number on the screen from the number stored in memory, press C (M-).
 M indicates the number is stored in memory.
- 3. To retrieve the number from memory, press **V** (MR).
- 4. To clear the memory, press **B** (MC).

Using the Metric Converter

- 1. Press and touch CONV.
- 2. Use 🔾 to select a conversion category (e.g., Weights).
- 3. Select a conversion (e.g., grams/ounces).
- 4. Type a number after one of the units.
 - **Note**: **Q-P** will type numbers **0-9** automatically. Press ⊙ or ⊙ to move between the lines. Press **BACK** to delete a number.
- 5. Press ENTER to convert.
- Press CLEAR to clear the current conversion.

Using the Currency Converter

- 1. Press and touch CURR.
- Enter a conversion rate.

The rate should be in units of the other currency per one unit of the home currency (n other/1 home).

- 3. Enter an amount for the home or other currency.
 - Press \odot or \odot to move between the lines. Use **BACK** to delete a number.
- 4. Press ENTER to convert.
- Press CLEAR to clear the current conversion.

Transferring Words Between Books

This dictionary can transfer words with certain other BOOKMAN book cards. To send a word to another book, you must first install a book card in your product, and that book card must be able to send or receive words. To learn if a book card can send or receive words, read its User's Guide.

- 1. Highlight a word in this dictionary.
 - To highlight a word in a dictionary entry, press **ENTER** to start the highlight, and use the arrow keys to move the highlight to the word you want.
- 2. Hold **FN** and press **CARD**.
- 3. Highlight the icon of the other book.
- 4. Press ENTER.
 - The word you highlighted appears in the other book.
- 5. Press ENTER again, if needed, to search for that word.

Resetting Your Product

If the keyboard fails to respond, or if the screen performs erratically, perform a system reset by following the steps below.

- Hold CLEAR and press ON/OFF.
 If nothing happens, try Step 2.
- Use a paper clip to gently press the reset button on your unit.The reset button is recessed in a pin-sized hole to the right of the book card slot.

Warning! Pressing the reset button with more than light pressure may permanently disable your product. In addition, resetting product erases settings and information entered in its built-in book, and in an installed bookcard.

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Model DBE-1450: Spanish Professor/Profesor de inglés

Batteries: two CR-2032 3 volt lithium

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FCC Notice

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

NOTE: This unit was tested with shielded cables on the peripheral devices. Shielded cables must be used with the unit to insure compliance.

NOTE: The manufacturer is not responsible for any radio or TV interference caused by unauthorized modifications to this equipment. Such modifications could void the user's authority to operate the equipment.

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- (C) WARRANTY SERVICE: Upon discovering a defect, you must call franklin's customer service desk, 1-800-

266-5626, to request a return merchandise authorization ("rma") number, before returning the product (transportation charges prepaid) to:

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ONE FRANKLIN PLAZA

BURLINGTON, NJ 08016-4907

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